



Admission Policy
Little Tommy's Nursery
St Thomas More Catholic Primary
School
Oxford Road
Kidlington
OX5 1EA



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Headteacher: Mrs Julieann Exley

The Governing Body has sole responsibility for admissions to Little Tommy's Nursery Class at St Thomas More Primary School.

AGE OF ADMISSION

Children are admitted to the Nursery Class the academic term after their third birthday. There are three admission dates each year. January, March/April and September. The maximum number of children which are admitted to the Nursery Class in any one year is 26 children.

ADMISSION PROCEDURE

All prospective parents are welcome to visit the school. This can be arranged via the School office. If you are interested in a Nursery place please fill in the "Interest Form" found on the School website and email it to the School office. Alternatively you can print this out and return to us.

Once you have received confirmation of a space for your child please fill in the "**Application Form**" and the "**Permission Booklet**" again found on the School website, and email it to the School office with a copy of your child's birth certificate. Alternatively you can print this out and return to us.

If your child is Catholic please also include a copy of their BAPTISMAL certificate. The Governors will require a supporting statement signed by the Catholic Priest whose church the child regularly attends.

Parents will be informed whether or not their child has been allocated a space at least one term prior to their admission date. Parents and children are formally invited to visit the school in the term immediately preceding the entry of their child into Nursery. Additional visits are timetabled as felt

necessary by the teacher or parents.

Children born in September to December (Autumn born) will start in the January after their 3rd birthday. Children born in January to March (Spring born) will start in the April after their 3rd birthday. Children born in April to August (Summer born) will start in the September after their 3rd birthday.

Primary School Admission Allocation of places in the Primary School does not depend on whether a child has attended the Nursery Class, and places will be allocated in accordance with the school's admissions policy (Available on request). Places are allocated each May by Oxfordshire County Council for the following September. Parents should note that a place in the Nursery Class does not guarantee a place in the Primary School. The Admission Policy of the Governors of St Thomas More Nursery Class is as follows:

1. Baptised Catholic children living in the Parish of St Thomas More, Kidlington and St Hugh of Lincoln, Woodstock who have a sibling in the school at the time of admission.
2. Baptised Catholic children from within the parish boundaries of St Thomas More, Kidlington and St Hugh of Lincoln, Woodstock.
3. Baptised Catholic children living outside the parish of St Thomas More, Kidlington and St Hugh of Lincoln, Woodstock who have a sibling in the school at the time of admission.
4. Baptised Catholic children living outside the parish of St Thomas More, Kidlington or St Hugh of Lincoln, Woodstock.
5. Non Catholic children who have a sibling in the school at the time of admission.
6. Non Catholic children.

Note 1

Children with a statement of special educational need that names the school must be admitted. This will reduce the number of places available to applicants.

Note 2

Priority in each category will be given to children who are in the care of the local authority (Ref.

Section 22 of the Children Act 1989).

Note 3

If there is over subscription within a category the governors will give priority to children living closest to the school determined by shortest straight line distance measured from the pupil's gate of the school to the home address. Where a child resides at more than one address, the one where the child spends the majority of weekday nights will be the one considered.

Note 4

Parents who wish to appeal against the decision of the governors to refuse their child a place in the school may apply in writing, setting out the grounds on which it is made, to the Chair of Governors.

Note 5

Unless there are significant and material changes in the circumstances of a parent's application for their child or the school, the governors will not consider a repeat application in the same academic year.

For admissions purposes, siblings are children living at the same address who are brother/sister, half-brother /sister (children who share one common parent) or step brother/step sister (where children are related through marriage). The definition also includes adopted or fostered children living at the same address.

Revised: February 2023

Date agreed with Governing Body: February 2023

Signed on behalf of the Governing Body:

Date of Review: 04/01/2025